



## **Summer Paraeducator**

**Job Description:** To provide support to the classroom teacher with scholars through instructional support and assistance as well as supervise scholars in the lunchroom, playground, specials, or other designated locations to ensure a positive, safe environment. Duties may include instructing small groups of scholars engaged in activities, working with individual scholars one-on-one, and directing movement of groups to and from classrooms, playground, and lunchroom in a safe and organized manner.

**Pay: \$15.00/hour paid immediately the DAY OF WORK, must complete a W-9.**

### **Responsibilities:**

1. **Work with scholars individually or in small groups in and out of regular classrooms under the supervision of the classroom teacher.**
2. **Reinforce the instructional plan laid out by the classroom teacher.**
3. **Provide instructional assistance and motivate scholars in all subject areas.**
4. **Prepare materials.**
5. **Assist teachers with classroom activities.**
6. **Manage scholar behavior in small groups in order to create a safe, positive learning environment.**
7. **Supervise scholars on the playground, at recess, and in the lunchroom.**

**Mission:** The mission of Nelson Mandela Elementary is to provide quality instruction that demonstrates ALL scholars can learn and develop academically, emotionally, socially and physically. Nelson Mandela Elementary is committed to maximizing the educational success of all scholars and bridging learning and achievement gaps.